

Meeting Minutes

[SCHOOL NAME]

Date: [May 22, 2019]

Time: [4:00 PM]

Location: [Hutchinson ES Media Center]

I. Call to order:

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jaron Trimble for Dr. Shuanta Broadway	P
Parent/Guardian	Tanika Cole	A
Parent/Guardian	Dawn Felton	A
Parent/Guardian	Courtney Ogletree	A
Instructional Staff	Joni Johnston	P
Instructional Staff	Krystil Oliver	A
Instructional Staff	Kimberly Johnson	P
Community Member		
Community Member	Michael Hopkins	A
Swing Seat	Shereen Zimmerman	P
Student (High Schools)	N/A	

Quorum Established: [No]

III. Action Items

IV. Discussion Items

a. GO TEAM Elections & Vacancies

i. Vacancies will be addressed at the onset of the 2019-2020 school year when the team is present

b. Hutchinson ES renovation & relocation

i. All classrooms are to be packed and vacant by May 28th

ii. Teachers have been given a checklist for classroom packing

iii. Promethean equipment will be submitted prior to departure as the boards will be relocated as well

V. Information Items

a. Principal's Report

i. Nothing to report at this time

VI. Announcements/Next Steps

i. Tentative meeting date for September 9, 2019

Meeting Minutes

VII. Adjournment

Motion made by: []; So Moved by: []

Members Approving: All

Members Opposing: None

Members Abstaining: None

ADJOURNED AT [4:45 PM]

Minutes Taken By: [Joni Johnston]

Position: [Secretary]

Date Approved: [Insert Date When Approved]